

# **Cliffdale Elementary 2014-2016 SIP**

Cliffdale Elementary School  
Cumberland County School System

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## **Overview**

### **Plan Name**

Cliffdale Elementary 2014-2016 SIP

### **Plan Description**

## Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	2014-2016 To expect academic growth by all children	Objectives: 1 Strategies: 1 Activities: 1	Academic	\$0
2	2014-2016 To promote continuous quality improvement	Objectives: 1 Strategies: 1 Activities: 1	Organizational	\$0
3	2014-2016 To improve our use of technology	Objectives: 1 Strategies: 1 Activities: 1	Organizational	\$0

## Goal 1: 2014-2016 To expect academic growth by all children

### Measurable Objective 1:

A 20% increase of All Students will demonstrate a proficiency and growth on grade level standards in ELA, Science and in Mathematics by 06/10/2015 as measured by the EOG and other assessments.

### Strategy 1:

Schoolnet Common Assessments - Teachers will utilize bi-weekly Schoolnet common assessments to monitor student performance and mastery of grade level standards. Grade level teachers will collaborate with instructional support (Instructional Coaches and Title I Teachers) and administration to create the assessments. Schoolnet assessments will be aligned with standards taught during the two week period. Teachers will analyze assessment results which will be used to make instructional recommendations for re-teaching, remediation and enhancement. Administration and instructional support will monitor assessment results to assign curriculum and instruction support as needed.

Activity - Schoolnet Common Assessments	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will utilize bi-weekly Schoolnet common assessments to monitor student performance and mastery of grade level standards. Grade level teachers will collaborate with instructional support (Instructional Coaches and Title I Teachers) and administration to create the assessments. Schoolnet assessments will be aligned with standards taught during the two week period. Teachers will analyze assessment results which will be used to make instructional recommendations for re-teaching, remediation and enhancement. Administration and instructional support will monitor assessment results to assign curriculum and instruction support as needed.	Academic Support Program	08/26/2014	06/10/2015	\$0	No Funding Required	Grade level teachers, Instructional Support and Administration

## Goal 2: 2014-2016 To promote continuous quality improvement

### Measurable Objective 1:

collaborate to increase involvement by community partners by 06/10/2015 as measured by volunteer logs, sign-in sheets and programs offered.

### Strategy 1:

Community Mentors - We will invite community and business partners to volunteer with teachers and students in the area of providing academic, social and behavioral support. The volunteers will visit the school on a bi-monthly basis to read and mentor select students.

Activity - Reading Buddies	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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We will invite community and business partners to volunteer with teachers and students in the area of providing academic, social and behavioral support. The volunteers will visit the school on a bi-monthly basis to read and mentor selected students.	Community Engagement	08/26/2014	06/10/2016	\$0	No Funding Required	Guidance Counselor, Social Worker, Home School Correlate and Administration
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## Goal 3: 2014-2016 To improve our use of technology

### Measurable Objective 1:

demonstrate a proficiency of teacher and student use of technology in the classroom by 06/10/2016 as measured by walkthroughs, evaluations, surveys and as evidenced in teacher lesson plans.

### Strategy 1:

School Technology Plan - The School Improvement Team and Technology Correlate will develop a Technology Plan that distributes mobile devices equitably throughout the school. The Technology Plan will also address accountability issues, student safety, staff development and instructional recommendations of apps and web 2.0 tools. The Technology Plan will be monitored with the use of a technology inventory, sign-in logs, computer lab schedules and agendas of professional development.

Activity - Technology Plan	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The Technology Plan will include staff development in the area of iPads; airliners; Schoolnet; Accelerated Reader; and other web 2.0 tools. Once teachers have been trained each K-2 classroom will receive 2 - 4 iPads or laptops for use as a technology center. 3rd - 5th grade classrooms will use the laptop carts. This distribution plan will ensure that all students have access to technology in the classroom. Teacher and student use of technology will be measured by walkthroughs, teacher evaluation data, surveys and as evidenced in teacher lesson plans.	Technology	08/26/2014	06/10/2016	\$0	No Funding Required	SIT, Technology Correlate and Administration

## Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

### No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Schoolnet Common Assessments	Teachers will utilize bi-weekly Schoolnet common assessments to monitor student performance and mastery of grade level standards. Grade level teachers will collaborate with instructional support (Instructional Coaches and Title I Teachers) and administration to create the assessments. Schoolnet assessments will be aligned with standards taught during the two week period. Teachers will analyze assessment results which will be used to make instructional recommendations for re-teaching, remediation and enhancement. Administration and instructional support will monitor assessment results to assign curriculum and instruction support as needed.	Academic Support Program	08/26/2014	06/10/2015	\$0	Grade level teachers, Instructional Support and Administration
Technology Plan	The Technology Plan will include staff development in the area of iPads; airliners; Schoolnet; Accelerated Reader; and other web 2.0 tools. Once teachers have been trained each K-2 classroom will receive 2 - 4 iPads or laptops for use as a technology center. 3rd - 5th grade classrooms will use the laptop carts. This distribution plan will ensure that all students have access to technology in the classroom. Teacher and student use of technology will be measured by walkthroughs, teacher evaluation data, surveys and as evidenced in teacher lesson plans.	Technology	08/26/2014	06/10/2016	\$0	SIT, Technology Correlate and Administration
Reading Buddies	We will invite community and business partners to volunteer with teachers and students in the area of providing academic, social and behavioral support. The volunteers will visit the school on a bi-monthly basis to read and mentor selected students.	Community Engagement	08/26/2014	06/10/2016	\$0	Guidance Counselor, Social Worker, Home School Correlate and Administration
<b>Total</b>					\$0	

**LEA or Charter Name/Number:**

Cumberland County Schools - 260

**School Name:**

Cliffdale Elementary School

**School Number:**

260338

**Plan Year(s):**

2014-2016

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement Plan.

**# For**

52

**# Against**

0

**Percentage For**

100%

**Date approved by Vote:**

8/25/2014

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."*

Committee Position*	Name	Year elected
Principal	Michael Tucker	2012
Assistant Principal Representative	April Gaydosh	2013
Teacher Representative	Joan Rowe	2014
Inst. Support Representative	Joy Davis	2012
Teacher Assistant Representative	Melissa Westerlind	2014
Parent Representative	Lacey Jordan	2014
Pre-K Representative	Kattie Watts	2012
1st Grade	Brittany Robinson	2014
2nd Grade	Amanda Gardner	2014
3rd Grade	Scott Jabbour	2013
4th Grade	Heather Bedwin	2013
5th Grade	Desiree Artis-Thompson	2014
Resource Representative	Estelle Singletary	2013
Media	Gloria Mattocks	2012
EC Representative	Marlena Truscello	2014
		2014



Cafeteria	Kimberly Mitchell	2014
Parent Representative	Jennifer Westerlind	2014

**School-Based Management and Accountability Program  
Summary of School-based Waiver Requests  
Program Years: 2014-2016**

**Instructions:** Listed below is the waiver that only **Elementary Schools** have the option to request. Complete all cells that have a red border.

**LEA or Charter School Name/Number:**

Cumberland County Schools -  
260

**School Name:**

Cliffdale Elementary School

**Waivers**

General Statute §115C-105.26 permits local boards of education to request waivers of state laws, rules, or policies as part of a school improvement plan. Waiver requests shall be submitted to the State Board of Education (G.S. §115C-105.26 (a)).

Waiver requests shall:

- Identify the school making the request;
- Identify the state laws, rules, or policies that inhibit the school's ability to improve student performance;
- Outline circumstances under which the waiver may be used; and
- Explain how the requested waiver will permit the school to improve student performance.

**Allowable Waivers and Conditions**

General Statute §115C-105.26 (a) mandates that the SBE shall grant waivers only for the specific schools for which they are requested and shall be used only under the specific circumstances for which they are requested. Further sections of G.S. §115C-105.26 specify that when requested as part of a school improvement plan, the State Board of Education may grant waivers of state laws pertaining to class size.

**DPI allowable waiver (Elementary Schools only)**

1. Does your school request the following DPI waiver? (Select Yes or No from the drop-down list in red cell below)

**Allocation of Teachers: Class size - Flexibility**

Yes

2. Identify the law, regulation, or policy from which exemption is requested.

**G.S. 115C-301, (C) Class Size**

3. State how the waiver will be used.

Eliminate the need for combination classrooms.

4. State how this waiver helps achieve the specific performance goals identified in the School Improvement Plan.

All classrooms will house students of a single grade level. Therefore this will promote the successful mastery of grade level curriculum.

## Remediation Plan

**Instructions:** Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School:

Cliffdale Elementary School

Year:

2014-2016

## Description of the Plan

Purpose:	The purpose of this plan is to provide supplemental instruction to at-risk students to ensure mastery of course objectives and/or specific graduation requirements. (Schools serving students in kindergarten or first grade must determine how to prepare students to read at grade level by the time they enter second grade.)
Delivery:	The delivery plan will include after school tutoring once a week; in-school tutoring twice a week; and small group instruction with Kindergarten - 2nd Grade.
Students Served:	After school tutoring will target non-proficient 3rd, 4th and 5th graders; In-school tutoring will target all 3rd - 5th graders. We will also target non-proficient Kindergarten - 2nd grade students in the area of reading comprehension as a preventive measure to ensure all students are reading at grade level by the end of 3rd Grade.

## Budget Amount

### AMOUNT

Total Allocation:

\$38,510.95

## Budget Breakdown

### AMOUNT

Personnel:

9 After School Tutors/Teachers working 1 1/2 hours per week. 9 x \$37.50 = \$337.50 21 Days x \$337.50 = \$7,087.50	\$7,087.50
3 Certified Part-Time Tutors working 4 hours per day twice a week. \$30/hour x 4 hours x 2 times a week x 3 tutors = \$720/week. \$720/week x 29 weeks = \$20,880.	\$20,880.00

2 Bus Drivers 1 Driver = \$650 \$650 x 2 Bus Drivers = \$1,300.	\$1,300.00



Materials & Supplies:	NC End-of-Grade Coach for Science Test Prep Materials. \$9.99 x 100 copies plus shipping and tax = \$1,125.	\$1,125.00
	Lexia Reading Core5 instructional software subscription to support ELA instruction. This is a school-wide license for all students which can be used at school and at home.	\$6,750.00



		<b>AMOUNT</b>
Transportation:	Bus Mileage = \$1,350.	\$1,350.00



<b>Grand Total:</b>	<b>\$38,492.50</b>
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Monitoring & Evaluating Tools: *Indicate Yes or No by selecting Y or N from drop-down*

Y	PEP
Y	Student Activity Log
Y	Other (If yes, specify in the box below): Student assessment results from Schoolnet reports, Reading 3D reports, Lexia Core5 reports, district benchmarks and EOG exams.

## Title II Plan

**Instructions:** Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School:   
Year: 2014-2015

## Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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## Budget Amount

Total Allocation:	<u>AMOUNT</u> \$3,220.80
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**Budget Breakdown** Briefly describe the title of and purpose for the staff development:

Staff Development  
1

Secure ICARE mentor teachers to provide support to two probationary teachers in the area of classroom management. ICARE personnel will work up to 15 hours per teacher during the first month of school to help the probationary teachers with classroom organization, set-up, and establishment of classroom procedures and routines.

	<u>Description</u>	<u>AMOUNT</u>
Personnel:	ICARE Teachers provided by the Beginning Teacher Support Office.	\$1,400.00
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$1,400.00

Budget Breakdown

Briefly describe the title of and purpose for the staff development:

## Staff Development 2

Two staff members will attend the annual Collaborative Conference For Student Achievement in Greensboro, NC. The goals of this conference are to help create a culture of high expectations and support academic growth.

	<u>Description</u>	<u>AMOUNT</u>
Personnel:	Substitutes for teachers.	\$300.00
Training materials:		
Registration/Fees:	Conference registration	\$350.00
<u>Travel:</u>		
Mileage/Airfare:		\$240.00
Lodging/Meals:		\$650
Consulting Services:		
Follow up activities		
	Total for staff development 2: This cell will automatically total for you	\$1,540.00

### District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty free planning time	Please describe approximately how much planning time your teachers have during a week: 240 minutes	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Model
Parental Involvement	<b>Please describe your parental involvement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</b> Open House August 22, 2014 Curriculum Night September 11, 2014 Parent Teacher Conferences November 18 - 19, 2014 and January 27 - 28, 2015 Read To Achieve Parent Night October 16, 2014 4 PTA Meetings and School Programs	



Safe and Orderly schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>
Review of the SIP plan and notification of changes	<p>As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.</p>